### **Final Logo!Course Title:**

**ND Core Competency:**

**CDA Content Area:**

**Clock Hours:**

**Intended Audience:**

**Syllabus Planning Matrix**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
|  | **Week 1** | **Week 2** | **Week 3** | **Week 4** | **Week 5** | **Week 6** |
| Course Description:  Provide a brief description of the course. |  |  |  |  |  |  |
| **Objectives:**  The objectives must be based on the intended outcome of the training as defined using Bloom’s Taxonomy and meet Growing Futures Level II training approval requirements. |  |  |  |  |  |  |
| **ND Core Competency:**  Identify the core competency area that is addressed by this training. |  |  |  |  |  |  |
| **CDA Content Area:** Identify the CDA Functional Area that is addressed by this training. |  |  |  |  |  |  |
| **Readings:**  List all reading assignments for this training. |  |  |  |  |  |  |
| Handouts/Resources:  List all handouts and resources the participants will receive during this training. |  |  |  |  |  |  |

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| **Lecture:**  Provide lecture materials, such as a PowerPoint, video, Word document, or other formatted lecture. |  |  |  |  |  |  |
| **Message Board Questions:**  Identify the question(s) that you will introduce for discussion. |  |  |  |  |  |  |
| **Chat Questions:**  List all the questions you will ask during the chat. |  |  |  |  |  |  |
| **Weekly Assignment:** Describe the weekly assignment(s) participants are required to complete. Provide all instructions and materials for the activities.  *\*\*Training Level II requires an assessment of learning outcomes.* |  |  |  |  |  |  |
| **Other:** |  |  |  |  |  |  |
| **Course References:**  List all reference materials used to develop this training, including author(s), copyright date, title, publication, publisher, location, etc. |  |  |  |  |  |  |

Adapted from: School of Human Services. (2002). *Syllabus Planning Matrix*. St. Paul: MN: Concordia University