



## North Dakota Eager-to-Learn Course Options Syllabus Planning Guidelines

Educational Outcome	Course Length/ Hours Awarded	Learning Objectives	Readings /Lecture	Message Board	Chat Discussion	E-mail Reflection	Additional Assignment
<b>Foundational/Awareness</b> <i>Introduction of topic</i>  Presenting essential concepts or giving a broad overview to stimulate interest or create “need to know”	3 weeks/ 8 hours	Minimum of 1 per week	1-2 pages per week	1-2 questions per week; initial response approx. 50 words; minimum of 3 responses to other students	5-7 questions per chat; 45 minutes long; all chat sessions attended	Minimum = approx. 150 words or ¼ page	Instructor discretion
<b>Knowledge/Understanding</b> <i>Beginning awareness</i>  Presenting a body of concepts, principles & information to help the learner accurately fit elements of knowledge into an integrated conceptual system.	4 weeks/ 12 hours	Minimum of 1-2 per week	3-4 pages per week	1-2 questions per week; initial response approx. 100 words; minimum of 3 responses to other students	5-7 questions per chat; 45 minutes long; all chat sessions attended	Minimum = approx. 200 words or 1/3 page	Instructor discretion

<p><b>Application of Knowledge</b> <i>Implementing information</i></p> <p>In addition to increasing knowledge/understanding, this level defines and describes, often in considerable detail, how the new learning should be implemented within the day-to-day activities of the job.</p>	5 weeks/ 16 hours	Minimum of 1-2 per week	5-6 pages per week	1-2 questions per week; initial response approx. 100 words; minimum of 3 responses to other students	5-7 questions per chat; 45 minutes long; all chat sessions attended	Minimum= approx. 300 words or ½ page	Instructor discretion
<p><b>Skill Development</b> <i>Refining knowledge</i></p> <p>Takes knowledge/ understanding and application of knowledge one step further by developing and refining the learners' capacity to perform specific behaviors. The objective of this level of learning is developing skills that are consistent with "best practice" principles.</p>	6 weeks/ 32 hours	Minimum of 1-2 objectives per week	7+ pages per week	2 questions per week; initial response approx. 100 words; minimum of 4 responses to other students	5-7 questions per chat; 45 minutes long; all chat sessions attended	Minimum = approx. 400 words or ¾ page	Application project at the discretion of the instructor (i.e. action plan, lesson plans, demonstration/ modeling, etc.)